



Wise Owls Nursery School
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Nursery School Fees Sheet & Other Useful Information

Wise Owls Nursery School aims to combine education with creativity. It is a setting where children are encouraged to begin a lifelong love of learning through independent play within a free flow environment and carefully planned activities.

All of our valued staff are highly qualified or have worked in education or childcare in a variety of roles. We have a wealth of knowledge and skills with which we aim to nurture and inspire children

Our fees vary depending on attendance patterns and the age of your child. They are all-inclusive and highly competitive for teacher lead provision. When considering attendance and costs we encourage you to think carefully about quality of experience you want for your child.

Daily Rates

Age Range	Breakfast Club (8.15am-9am)	Morning Session (8.15am-1.15pm)	Core Teaching Day (9am – 4pm)	Emergency hourly rate
9 months - 2 years	£5.85	£39.60	£59.75	£9 *Short notice is defined as the day before or same day.
2 - 5 years	£4.70	£37.35	£56.55	

If emergency care is needed a £8.48 hourly charge will be applied - Within 48hrs of the booking

Early Years Funded Entitlement (EYFE)

Some two year olds and all three and four year olds will be entitled to receive 'Early Years Funded Entitlement (EYFE)' funding, this is available from the start of the term **after your child's second or third birthday**. We offer two funding options depending on your eligibility, please see below.

Child born between	Can receive funding from
1 st September to 31 st December 2022	January 2023 (Spring)
1 st January to 31 st March 2023	April 2023 (Summer)
1 st April to 31 st August 2023	September 2023 (Autumn)

15 hour offer

Currently, eligible two year olds and all three and four year olds can have up to 15 hours per week for 38 weeks each year. As Wise Owls Nursery School is open 48 weeks per year we can stretch your entitlement over all these weeks. This means your child can receive up to 12 hours EYFE every week they attend and your fees will remain constant throughout the year.

15hour EYFE offer – Wise Owls offer 12hrs per week

Age Range	Breakfast Club (8.15am-9am)	Morning Session (8.15am-1.15pm)	Core Teaching Day (9am – 4pm)	Emergency hourly rate
2 – 3 years	£4.70 (EYFE hrs non applicable)	£12.85 (Includes 4 hours EYFE)	£18.65 (Includes 6 hours EYFE)	£9 *Short notice is defined as the day before or same day.
3 - 4 years		£15.45 (Includes 4 hours EYFE)	£22.15 (Includes 6 hours EYFE)	

You can choose to build your EYFE hours into our sessions using the following options:

- 1) 4 EYFE hours per day built into 3 Morning**
- 2) 6 EYFE hours per day built into 2 Core Teaching Day sessions**

We have limited spaces available for Parents/Carers who would like to attend Wise Owls using only their EYFE. Please note that free 15hrs EYFE only spaces are to be taken up on Mondays and Fridays. Allocation will be given on a first come first serve basis. Please speak to a member of our team for availability.

30 hour offer

Who is eligible for 30 hours of funding?

All children aged 3 and 4 will continue to be eligible for 15 hours of government funded childcare for 38 weeks of the year (570 hours). As Wise Owls Nursery School is open 48 weeks per year we can stretch your entitlement over all these weeks. This means your child can receive up to 24 hours EYFE every week they attend and your fees will remain constant throughout the year.

Who is eligible for 30 hours of funding?

- Children of a single parent who work, on average, a weekly minimum equivalent of 16 hours a week at national minimum wage or national living wage and does not earn more than £100,00 per year.
- Children of a couple, BOTH of whom earn, on average, a weekly minimum equivalent of 16 hours a week at national minimum wage or national living wage minimum of 16 hours a week with neither independently earning more than £100,000 each.

How do I apply?

The government has launched a website where parents can register and enter their personal details, you will then receive confirmation of eligibility. All eligible parents will then receive an 11-digit code that they must share with their chosen childcare setting. The funding can be used at more than one setting. At Wise Owls Nursery School, we have decided that we WILL be offering the 30 hours of funding to eligible 3 and 4 year olds over a stretched offer.

<https://www.childcarechoices.gov.uk/>

Please follow the link above to register for an HMRC portal account to register for 30 hours funding. By setting up an account or by using an existing government gateway account you will receive your eligibility code. Once received please pass this on to Wise Owls along with your NI number and child's DOB. All details will be validated by Brighton and Hove Council before confirming your nursery place.

The website also lists lots of helpful information on any help you may be eligible for towards your childcare costs such as Tax Free Childcare Scheme - eligibility is listed below

- For working families, including the self-employed, in the UK
- Earning under £100k and at least £139 per week (equal to 16 hours at the National Minimum or Living Wage) each
- Who aren't receiving Tax Credits, Universal Credit or childcare vouchers
- With children aged 0-11 (or 0-16 if disabled)
- For every £8 you pay into an online account, the government will add an extra £2, up to £2,000 per child per year

WHAT happens if my circumstances change?

Parents will have to go onto the government's website every three months to confirm that their circumstances have not changed. If there has been a change, for example, the loss of a job, they will no longer be eligible. However, there will be a grace period that will allow your child to continue having their 30 hours free childcare while you find another job. Whatever your circumstances, all three and four year olds will still be entitled to 570 hours a year of free childcare

30 hour EYFE offer – Wise Owls offer 24hrs per week

Age Range	Breakfast Club (8.15am-9am)	Morning Session (8.15am-1.15pm)	Core Teaching Day (9am – 4pm)	Emergency hourly rate
3 - 4 years	£4.24 (EYFE hrs non applicable)	£15.45 (Includes 4 hours EYFE)	£22.15 (Includes 6 hours EYFE)	£9 *Short notice is defined as the day before or same day.

You can choose to build your EYFE hours into our sessions through the following options:

- 1) 4 EYFE hours per day built into 3 morning**
- 2) 6 EYFE hours per day built into 2 core teaching day sessions**
- 3) A combination of Mornings and Core Teaching Days totaling no more than 24 EYFE hours each week.**

We have limited spaces available for Parents/Carers who would like to attend Wise Owls using only their EYFE. You will be able to attend one morning session and one core teaching day per week. Allocation will be given on a first come first serve basis. Please speak to a member of our team for availability and more information.

Children born during the school term will be charged at the non-funded rate until they are eligible for funding. Parents or Carers are required to complete relevant funding declarations and must ensure these are returned to the nursery office before the deadlines, otherwise funding may not be received.

Please speak to us if you believe you may be entitled to funding or have additional questions - we know it's pretty complicated.

What's included in our fees?

1. Breakfast served between 8.15 am and 9 am.
2. Morning snack served around 10.30 am.
3. Lunch is served between 11.45 am and 1.00 pm.
4. Afternoon snack served around 2.00 pm.
5. A personal account for your child on Famly the online learning journal, which allows you to access observations and photographs created by the staff specifically for your child.
6. All the food stuffs used in our regular cooking and baking sessions.
7. Nappies, wipes and sun cream.
8. Extra-curricular activities and access to our Artist Practitioner plus discrete teaching sessions in letters, sounds and numbers from highly skilled staff.

What's NOT Included?

Parents and Carers must provide spare clothing (labeled with each child's name) as well as a sun hat, winter hat, water bottle, and pair of wellington boots or waterproof outdoor shoes.

You are welcome to supply your own choice of nappies, wipes and cream if you have a strong preference for a particular brand that we cannot provide. Any items brought to nursery must be labeled and handed in to the team.

From time to time, we may need to charge to cover costs for optional special events, activities or outings - e.g. to visit the theater. Where possible, we will try not to.

Financial Information

Registration Fee

A registration fee of £50 is payable when you register your child for a place or join our waiting list. This covers initial administrative costs and is non-refundable. **Not applicable to our stand-alone offer.** By paying a registration fee you are agreeing to Wise Owls Nursery School terms and conditions.

Deposit

A deposit of £100 will be required to secure your place. This will be deducted from your final invoice provided your nursery account has been settled.

Termination/Cancellation

2 months written notice is needed to leave Wise Owls Nursery School. Any families using our standalone EYFE offer or sessions which include EYFE hours will need to give 1 months written notice. Please review our parent contract for more information

Deposit - Accessing EYFE hours only (Stand alone offer)

We ask for a £50 deposit, which is 100% refundable 30 days after enrolling.

Sibling Discounts

We offer a generous 10% discount on the fees of the oldest child when both children attend a minimum of three days per week. We also waive any additional registration fees for siblings.

Payment of fees

Fees are payable monthly **in advance no later than 28th of the month.** We ask that payment is made via BACS transfer, standing order, childcare voucher, Tax Free Childcare or a combination of any the options listed. If you are using a voucher scheme, please ensure you allow **five working days** for funds to clear.

Late payment of fees

Failure to pay the full amount by the 28th will result in an immediate late payment fee of £20 and a charge of £2 per additional day that the payment remains outstanding, which will be added to the next invoice. If you fail to pay on time more than three times in six months, we reserve the right to terminate our agreement. Wise Owls are willing to negotiate a different pay date if there is a problem making payments on time.

Other Useful Information

Nursery Day

Children can arrive each day from 8.15 am and should arrive by 09.00 am if they require breakfast. All children are encouraged to arrive no later than 09.15 so everyone is together for Morning Circle Time.

Children attending morning sessions should be collected by 13.15 at the latest. Core Teaching Day children should be collected by 4.00 pm at the latest.

If your child is collected earlier than the contracted hours the full fee still applies. This also applies to late drop offs, this does not constitute late pick ups.

Minimum Sessions

We strongly recommend that children attend for a minimum of two days per week. This gives your child the best possible chance to fully settle, bond with their teachers and engage in a wide range of experiences.

Open Door Policy

Wise Owls has an 'Open Door' policy which means we encourage parents to stay and play with their children when they drop them off or pick them up.

Review of Fees and Terms & Conditions

We plan to review fees yearly, ready for the start of the autumn term. However, we reserve the right to increase fees or amend our Terms and Conditions at any time if we feel this is necessary. We will provide at least one month's notice of any changes.

Late Collection

Children **must** be collected on time. We have a duty to record collection times and may be required to notify statutory agencies of persistent or significant lateness. A surcharge of £10 for up to every 15 minutes late will be incurred and will be added to the following months invoice. If you are running late please let us know. If you need to send another adult to pick your child up, please let us know.

Nursery closure & INSET Days

Our nursery school is open for 48 weeks of the year. We are closed for 4 weeks of the year: 1 week over the Christmas period, 1 week at Easter, 1 week in the Summer and 1 week in October. These closures are not chargeable.

We are closed for all bank holidays and close for 5 days each year to allow for staff training which are all chargeable. Wise Owls will ensure that INSET will fall on different week days through out the year.

Dates for nursery closures will be published well in advance online via the Family app and are also available on our website.

If a contracted day falls on a Bank holiday or INSET day you will be charged as a normal nursery day.

Absences and bank holidays

No refund is given for days unattended due to sickness, family holidays or for bank holidays.

Policies and Procedures

If your child arrives at Wise Owls with an injury, please inform a member of staff who will document this and ask you to sign the form for our records. Wise Owls staff will document any injuries that occur on site via Family. If your child sustains an injury that we consider serious, including any head injuries, we will phone you.

We are a '**No Calpol**' and '**Nut Free**' nursery.

The nursery will not administer any medicine that has not been prescribed by their doctor, pharmacist or dentist e.g.: Calpol, Nurofen etc. If you have administered Calpol or Nurofen to your child they should not attend Wise Owls for 24 hours from the latest dose. This is because Calpol/ Nurofen can mask the effects of illness which could then be passed on to other children.

Wise Owls will not accept children who have a contagious disease or who have diarrhea or vomiting for 48 hours.

Any parent who is listed on the birth certificate will be allowed to collect their child from Wise Owls unless we have had a confirmation of injunction from the courts.

Parents will receive a copy of our policies and procedures upon request and are available on site. These are also available on our website. Please refer to these if you need any more information.

If you have any further questions or queries, then please call us on 01273 232 308 or email us at info@wiseowlsnurseryschool.co.uk.

Many thanks

Wise Owls Nursery School